

Create an event or Meetup at BMS

Want to start a regular meetup at the makerspace? Here's what you do:

1. Write up an outline for your event. Just 2-3 sentences explaining the What/Why/Who of your meetup
2. Consider how many people you can invite, age range, setup/tear down concerns, opening the gate (if it's outside of public hours), a/v needs, is it ticketed or free? Just for members? etc.
3. Post your request (preferably via Slack on the #events channel). Or contact BMS Executive Director Jason Davies [jason@bellinghammakerspace.org]. He will help you to finalize it and arrange for any support you might need.
4. Make a graphic for Eventbrite. 1880x940 pixels. Jason can help with this.
5. Find some dates and a recurring schedule that works for you, your audience and the makerspace.
6. Find a backup or co-host that can help you make sure someone can host every time
7. Make a plan for how you and BMS can advertise this event.
8. Jason will get the event on the schedule
9. Enjoy your meetup!

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