

# Can I borrow a tool?

Members may not borrow or take home tools for personal use.

Members *may* take some makerspace equipment off-site for use in educational, community outreach, or publicity events (e.g. a community block party, school presentation, Maker Faire, etc.) under the following conditions:

1. They have received prior written authorization from the area captain in charge of that tool area OR the operations manager;
2. They return the equipment within 24 hours of the event;
3. All equipment is returned with a detailed report of any damage or consumable expenditure; and
4. They take at least 2 photos that can be used by the social media team (post in #social-media on Slack).

Members who take equipment off-site without prior authorization will be subject to disciplinary action, up to and including termination of membership.

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